

## SEND Support Cycle 2022-23

	Deadline Dates	Action
Autumn 2022	Friday 23 <sup>rd</sup> September 2022	<b>Autumn SEND Support Plan Update Deadline</b> Upload to Teams
	Wednesday 5 <sup>th</sup> October 2022	<b>SEN Progression Discussion</b> Meet parents/carers to discuss transition into new class, acquire parent voice & sign plans. Give copy of SEND Support Plan to parents/carers.
	Wednesday 12 <sup>th</sup> October 2022	<b>SEND Support Plan Signature Deadline</b> Hand in signed copies of Plan, with pupil and parent voice, to SENDCo.
	September – December 2022	<b>Assess, Plan, Do, Review</b> SEND Support Plan targets changed according to progress – at least each half term.
	Tuesday 15 <sup>th</sup> November 2022 Wednesday 16 <sup>th</sup> November 2022	<b>Parents Evening</b> Share progress, successes & next steps.
	Week beg. 5 <sup>th</sup> December 2022	<b>Pupil Progress Meetings</b> , including SEND progress
	December 2022	Do not complete new SEND Support Plan for Spring term until after CPD on 3/1/23
Spring 2023	Tuesday 10 <sup>th</sup> January 2023	<b>Spring SEND Support Plan Update Deadline</b> Upload to Teams
	Tuesday 24 <sup>th</sup> January 2023	<b>SEN Progression Discussion</b> Meet parents/carers to discuss pupils' progress, acquire parent voice & sign plans. Give copy of SEND Support Plan to parents/carers.
	Tuesday 31 <sup>st</sup> January 2023	<b>SEND Support Plan Signature Deadline</b> Hand in signed copies of Plan, with pupil and parent voice, to SENDCo.
	January – April 2023	<b>Assess, Plan, Do, Review</b> SEND Support Plan targets changed according to progress – at least each half term.
	Monday 20 <sup>th</sup> March 2023 Tuesday 21 <sup>st</sup> March 2023	<b>Parents Evening</b> Share progress, successes & next steps.
	Week beg. 20 <sup>th</sup> March 2023	<b>Pupil Progress Meetings</b> , including SEND progress
Summer 2023	Wednesday 26 <sup>th</sup> April 2023	<b>Summer SEND Support Plan Update Deadline</b> Upload to Teams
	Wednesday 3 <sup>rd</sup> May 2023	<b>SEN Progression Discussion</b> Meet parents/carers to discuss pupils' progress, acquire parent voice & sign plans. Give copy of SEND Support Plan to parents/carers.
	Wednesday 10 <sup>th</sup> May 2023	<b>SEND Support Plan Signature Deadline</b> Hand in signed copies of Plan, with pupil and parent voice, to SENDCo.
	April – July 2023	<b>Assess, Plan, Do, Review</b> SEND Support Plan targets changed according to progress – at least each half term.
	30 <sup>th</sup> June 2023	<b>Pupil Profile Deadline</b> In preparation for transition meetings
	July 2023	<b>Review SEND Support Plan targets</b> in preparation for new plans in next academic year.  <b>Parents Open Evening (11<sup>th</sup> July 2023)</b> Opportunity to discuss transitions to new classes for pupils with SEND  <b>Transition Meetings</b> – dates to be confirmed - Discuss interventions, Pupil Profiles and SEND specific data.